



CALL FOR

# BOARD MEMBERS

EMPOWERING PEOPLE. ADVANCING COMMUNITIES.

## If you are one or more of the following, we would like to talk to you:

- a community leader with a passion for adult education who is dedicated to helping Project Learn achieve its mission of providing literacy and lifelong learning services
- a finance professional to help maintain and grow the financial health of the organization
- a trade worker who is interested in helping us expand our connections for students within these professions: carpentry, construction, electrical, engineering, landscaping, manufacturing, painting, or plumbing
- a community leader who is willing to engage their peers for partnerships and help raise funds to advance our adult education programming

## Commitment of Directors

- Attend six board meetings annually
  - Every other month, third Monday of the month at 6:00 PM
- Actively serve on one of our committees
  - High need for fund development and finance
- Participate in annual fundraising events
- Aid in development and monitoring of strategic plan
- Review financial reports and approve annual audits
- Advocate for our needs and services in the community and among your colleagues and peers

## Expectations of Directors

- Consistent attendance and participation at meetings
- Participation on one (or more) of our committees
  - Board Development, Fund Development, Operations, Finance, Vision and Strategy
- Assist in fund development by either
  - Direct monetary contributions
  - Participation in creating, developing, and promoting new fundraising initiatives and plans
- Provide support and evaluations for the Executive Director and key staff, when applicable
- Maintain an understanding of Project Learn, its mission, and services
  - When applicable, provide feedback and suggestions on operations, programming, and the strategic plan.

**Interested? Send CV/resume to Marquita Mitchell at [info@projectlearnsommit.org](mailto:info@projectlearnsommit.org).**

**For more information, call 330.434.9461**